



Elizabeth SCHOOL DISTRICT

RECORD OF PROCEEDINGS

**BOARD OF EDUCATION
BOARD ROOM, DISTRICT OFFICE
MINUTES OF MEETING
April 19, 2021 (Working Session)**

A Work Session Board Meeting of the Elizabeth School District was held on Monday, April 19, 2021, in the Board Room, District Office.

1.0 CALL TO ORDER

President Carol Hinds called the Work Session BOE Meeting to order at 6:02 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf
Director Kim Frumveller
Director John Guttenberg
Director Carol Hinds
Director Cary Karcher

Also present: Superintendent, Douglas Bissonette, Executive Assistant to Superintendent and Board of Education, Kristen Harris, incoming Elizabeth Middle School Principal, Brett Michel, Running Creek Principal, Robin Hunt, Chief Finance Director, Ron Patera and Human Resource Director, Kin Shuman.

3.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the amended agenda.

Motion Moved by Director Guttenberg

Motion Seconded by Director Karcher

ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

5.0 APPROVAL OF MINUTES

5.1 A motion was made to approve the minutes from the April 5, 2021, Elizabeth Schools Board of Education meeting.

Motion Moved by Director Frumveller

Motion Seconded by Director Benkendorf



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ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

6.0 EDUCATION SHOWCASE

6.1 Running Creek Elementary School with Principal Robin Hunt

Principal Robin Hunt shared a PowerPoint Presentation with the board which included pictures from each grade level (Preschool – 5th, including special education). Principal Hunt gave a brief snippet of the different activities the students were working on at each grade level.

Preschoolers have thrived at building new relationships, while kindergarteners celebrated the 100th day of school with Zero the Hero. In First Grade, we have had the great opportunity to bring in young students who had been out of school since March. Because of this, we had to work to help them recover all that they had lost during that time. These kids came in roaring to go and did a fantastic job of working through the many challenges that we all faced and have done a fantastic job. In Second grade, students have been busy learning and practicing their leadership skills, they even had an opportunity to visit the Elizabeth Veteran's Memorial!

Third graders have had the opportunity to bring science and social studies to life with various hands-on, real-world activities. By creating their own companies, and selling goods to the Running Creek Community. They have also had the opportunity to observe the life cycles of butterflies, praying mantis, and soon chicks. Students traveled all over the world through virtual experiences exploring different continents, oceans and U.S. regions. Literacy Footprints has given students the possibility to dive deeper into rich content and illustrations..

Fourth graders had an opportunity to pan for gold while hiking in Castlewood Canyon, experienced rock formations and layers while exploring Garden of the Gods, and examined Anasazi ruins at Manitou Cliff Dwellings. Most recently, they are preparing to travel to the Denver Natural History Museum. They haven't slowed down in the classroom either. Some have researched and prepared their own news reports, used knowledge of force and mass to complete tasks in hands-on experiments, baked pies, and created working cardboard roller-coasters to demonstrate energy and friction. We have also successfully incorporated the new Literacy Footprints into the reading curriculum and have seen the kids engagement increase.

Recently, the fifth graders had a chance to go to Young Ameritowne; a simulation to teach financial literacy and economics to kids! The Elizabeth Police Department and the Elizabeth Fire Department were able to come to RCE to play four square with the kids.

For Art class, students have been having fun exploring interior spaces and animal habitats with multiple mediums, paper weaving to prepare them for yarn weaving, paper cutting, and displaying their color wheels and portraits from earlier in the school year! Excited to wrap up the year with their Mother's Day yarn weaving gifts and decorating their own art portfolios!



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Both RCE's primary and intermediate Title groups have been using the RISE framework to help students close the gap in reading achievement. The special education department has worked hard at collaborating to make sure they are supporting, guiding, and teaching students so that they can excel at their goals and personal growth. The students have been engaged in working in small groups and individually throughout the year. Last year we were able to add an additional special education teacher to support the needs of students with more intensive behavioral needs. The program grew exponentially this year, emphasizing the importance of having this classroom at RCE.

7.0 COMMUNICATIONS

7.1 Superintendent Update

Superintendent, Douglas Bissonette shared an update with the board regarding what we have done as a district and specifically at the Elizabeth High School to remain safely in person this school year. The support of the Elizabeth High School parents have been integral to helping keep students in person by following protocols and not sending their students to school sick or if they have been exposed. The communication between the parents, district nurse and staff has been essential in helping everyone understand what is happening in the schools and in the district. Students have continued to support the protocols, they understand they are expected to wear their masks.

The high school has had no cases of in school virus transmission, in fact, of the over 600 students (district-wide) moved to remote learning over the course of the school year due to exposure, only one student contracted the virus from contact with a student with the virus at school (they were eating lunch together). The schools are one of the safest places for the students to be, if the students aren't transmitting the virus at school – this means they are getting the virus outside of school.

The schools have been focused on air quality in the buildings, this has been a focus since the beginning of last year, which has helped make them one of the safest places for the students to be. Installed filters to increase the outside air coming into the buildings to help improve the indoor air quality. The district purchased over 200 air filters to put in critical areas that are harder to accommodate. Constant CO2 monitoring happens in each of the buildings and evaluated to ensure the air quality is safe and healthy in the buildings.

The district nurse and staff have been doing targeted contact tracing to ensure the proper students are sent to remote learning if they have been exposed. This in conjunction with allowing staff to not use personal sick time if they have symptoms is encouraging compliance with the protocols of not coming into the schools when showing symptoms or exposure.

The layers of protection the district provides everyday for the 40 hours a week the students are in school. This is the basis for the Superintendent's decision to not close school for 14 per the counties request, it is safer to keep students in school instead of in the community without those protective measures.

7.2 HR / Finance Update

Director of Human Resources, Kin Shuman and Chief Finance Director, Ron Patera share their purposed 2021-2022 salary schedules with the board.

8.0 CONSENT AGENDA



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A motion was made to approve Consent Agenda items 8.1-8.4.

Motion Moved by Director Guttenberg
Motion Seconded by Director Frumveller

ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

8.1 New Hires/Re-Hires

Brett Mchel, Principal, EMS

8.2 Employment Separations

Virginia Sholl, SPED Paraprofessional, EHS
Kaci Hamacher, Teacher, EMS
Joan Madajski, Custodian, SHE
William Gregg, Teacher, EMS
Jennelle Long, Teacher, RCE

8.3 Extra Duty Assignments

Dave Eddy, Head Boys Soccer Coach, EHS
Sydney Jorgensen, Head Volleyball Coach, EHS

8.4 IKF Graduation Requirements

9.0 ACTION ITEMS

9.1 A motion was made to approve ESSER II Grant Assurances.

Motion Moved by Director Karcher
Motion Seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

9.2 A motion was made to approve ESSER III Grant Assurances.

Motion Moved by Director Guttenberg
Motion Seconded by Director Karcher

ROLL CALL:



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Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

9.3 A motion was made to approve 2nd and final reading of GBGL – Staff Victim Leave policy.
Motion Moved by Director Benkendorf
Motion Seconded by Director Frumveller

ROLL CALL:
Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

9.4 A motion was made to approve 2nd and final reading of GBGJ – Staff Bereavemen Leave policy.
Motion Moved by Director Guttenberg
Motion Seconded by Director Benkendorf

ROLL CALL:
Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0
9.5 A motion was made to approve 2nd and final reading of KF - Community Use of School Facilities policy.
Motion Moved by Director Frumveller
Motion Seconded by Director Benkendorf

ROLL CALL:
Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0



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9.6 A motion was made to approve 2nd and final reading of KF-R-1 - Community Use of School Facilities - Regulation policy.
Motion Moved by Director Karcher
Motion Seconded by Director Guttenberg

ROLL CALL:
Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

9.7 A motion was made to approve 2nd and final reading of KF-R-2 - Community Use of School Facility (Category for Assessing Fees) policy.
Motion Moved by Director Guttenberg
Motion Seconded by Director Frumveller

ROLL CALL:
Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

9.8 A motion was made to approve 2nd and final reading of KF-R-3 - Community Use of School Facility (Custodial & Facility Use Fees) policy.
Motion Moved by Director Karcher
Motion Seconded by Director Benkendorf

ROLL CALL:
Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

9.9 A motion was made to approve 2nd and final reading of DKC – Expense Authorization / Reimbursement (Milage/Travel) policy.
Motion Moved by Director Frumveller
Motion Seconded by Director Guttenberg

ROLL CALL:



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Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

9.10 A motion was made to approve 2nd and final reading of DKC -R – Expense Authorization Reimbursements policy.
Motion Moved by Director Karcher
Motion Seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

10.0 DISCUSSION ITEMS

There were no discussion items.

11.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for Monday, May 3, 2020 at 6 p.m. Director Karcher is not able to attend the Board of Education meeting scheduled for Monday, May 3, 2020.

12.0 EXECUTIVE SESSION

There was no executive session.

13.0 ADJOURNMENT

The regular board meeting adjourned at 7:16 p.m.

Respectfully Submitted,



Carol Hinds, President

Cary Karcher, Vice President



Paul Benkendorf, Secretary

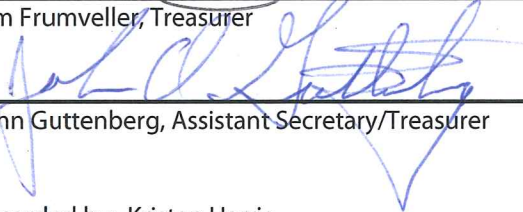


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Kim Frumveller, Treasurer



John Guttenberg, Assistant Secretary/Treasurer

Recorded by: Kristen Harris